



Payroll Services Overview



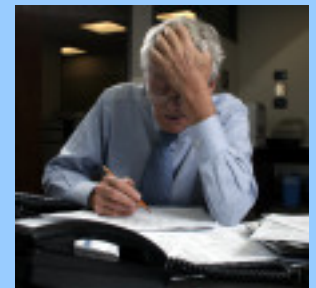


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Spending too much time on payroll?

Worrying about IRS penalties?



Paying a bundle for payroll services?



offers
hassle-free affordable
customizable
payroll solutions
for your small business

We're here to Help!



Simplified Accurate Pay Days

Whether you need a simplified affordable way to run payroll in-house or you're looking for full service:

Swim, Bike, Run Productions 10 Ocean St. Santa Cruz, CA 95060-1700					Date: 09/02/2005		
Michael Anderson 789 8th Avenue #13 San Mateo, CA 94403					Net Pay: \$ <u>1139.01</u>		
PAY	Hours	Rate	Current	YTD	TAXES WITHHELD	Current	YTD
Salary	-	-	1538.46	1538.46	Federal Income Tax	132.50	132.50
DEDUCTIONS			Current	YTD	Social Security	95.38	95.38
Simple 401K			92.31	92.31	Medicare	22.31	22.31
					CA Income Tax	40.33	40.33
					CA State Disability Ins	16.62	16.62
					SUMMARY	Current	YTD
					Total Pay	\$1,538.46	\$1,538.46
					Deductions	\$92.31	\$92.31
					Taxes	\$307.14	\$307.14
					Net This Check: \$1,139.01		
BENEFITS	Hours Used	Hours Available					
Vacation	0.00	80.00					

Included:

- ✓ Support for wide range of pay types
- ✓ Sick, vacation and holiday pay accruals
- ✓ Federal, state and local tax calculations
- ✓ Voluntary deduction calculations
- ✓ Paycheck printing
- ✓ Direct deposit with detailed pay stubs
- ✓ Secure online employee access to pay stubs
- ✓ Contractor payments
- ✓ 100% accuracy guarantee
- ✓ and More!



Includes Federal & State Taxes

No more stress over reports & filing!

Form **941 for 2005: Employer's Quarterly Federal Tax Return** 9901
 (Rev. January 2005) Department of the Treasury — Internal Revenue Service OMB No. 1545-0049

Employer identification number **1 2 - 7 8 9 4 5 6 7**

Name (not your trade name) **Swim, Bike, Run Productions**

Trade name (if any)

Address **10 Ocean St.**
 Number Street Suite or room number
Santa Cruz CA 95060-170
 City State ZIP code

Report for this Quarter ...
 (Check one.)
 1: January, February, March
 2: April, May, June
 3: July, August, September
 4: October, November, December

Read the separate instructions before you fill out this form. Please type or print within the boxes.

Part 1: Answer these questions for this quarter.

1 Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), Dec. 12 (Quarter 4) 1 **0**

2 Wages, tips, and other compensation 2 **6248. 15**

3 Total income tax withheld from wages, tips, and other compensation 3 **530. 84**

4 If no wages, tips, and other compensation are subject to social security or Medicare tax Check and go to line 6.

5 Taxable social security and Medicare wages and tips:

	Column 1	Column 2
5a Taxable social security wages	6568. 46	814. 49
5b Taxable social security tips	.	.
5c Taxable Medicare wages & tips	6568. 46	190. 49
5d Total social security and Medicare taxes (Column 2, line 5a + 5b + 5c = line 5d)		1004. 98
6 Total taxes before adjustments (line 3 + 5d = line 6)		1535. 82
7 Tax adjustments (If your answer is a negative number, write it in brackets.)		

Hassle-free:

- ✓ Federal tax deposits
- ✓ Quarterly 941's
- ✓ Annual 940's and 944's
- ✓ Employee W-2's
- ✓ 1099 MISC filing
- ✓ State tax deposits
- ✓ Quarterly state tax forms
- ✓ Annual state tax forms



Easy-To-Read Reports

You get plain-language, detailed reports so you always have the big picture at your fingertips.

Name	Net Amt	Hours	Taxes Withheld	Total Deductions	Total Pay	Employer Taxes	Total Cost
Michael Anderson	\$1,139.01	80.00	\$307.14	\$92.31	\$1,538.46	\$200.77	\$1,739.23
Alison Jackson	\$1,446.97	80.00	\$453.03	\$100.00	\$2,000.00	\$261.00	\$2,261.00
Jack Johnson	\$763.18	80.00	\$76.82	\$40.00	\$880.00	\$114.84	\$994.84
Tatiana Lewis	\$1,195.15	80.00	\$356.85	\$48.00	\$1,600.00	\$208.80	\$1,808.80
William Simpson	\$409.12	40.00	\$100.88	\$40.00	\$550.00	\$71.78	\$621.78
Totals	\$4,953.43	360.00	\$1,294.72	\$320.31	\$6,568.46	\$857.19	\$7,425.65

Detailed reports include:

- ✓ Payroll Summary
- ✓ Paycheck Details
- ✓ Last Paycheck
- ✓ Deductions
- ✓ Total Pay
- ✓ Workers Comp.
- ✓ Vacation & Sick
- ✓ Total Cost
- ✓ Tax Liability
- ✓ Taxes and Wages
- ✓ Contractor Payments
- ✓ Contractor Details

Download data for QuickBooks, Excel, Microsoft Money, & others.



Simple and Cost-Effective Pricing

Flat Monthly Fee to fit *Your* needs

# of employees	Do it Yourself Payroll	Complete Payroll by Business Buddy
1 – 5	\$30	\$80
6 – 10	\$35	\$85
11 – 15	\$40	\$90
16 – 20	\$45	\$95

Over 20 employees - please contact us for affordable quote.
Initial set-up fee - \$50

NO FINE PRINT – all inclusive services - low flat monthly fee.



Service You Can Trust

Whatever your payroll need,

We're here to Help!

You can rely on us for top quality

hassle-free affordable service

all year long!



Get Started Today!

Contact us to get on your way to a
Hassle-Free Affordable Payroll Solution!
You'll be delighted with the results!

We're here to Help!

540-521-8686